# BOARD OF DIRECTORS MEETING MINUTES

Date: Monday, July 7<sup>th</sup>, 2025

Time: 6:30 PM

**Location**: West Park High School (2401 Panther PI)

#### **BOARD MEMBERS**

NAME	TITLE	PRESENT
Greg Small	President	Χ
Gwen Ramirez	Vice President of Cheer (interim)	Χ
Vacant	Vice President of Football	
Rachelle Reilley	Secretary	Χ
Vanessa Bryan	Treasurer	Χ
Rania Tolba	Registrar	
Kurt Halferty	Game Day Coordinator	Χ
Vacant	Snack Bar Coordinator	
Kim Cleveland	Boosters & Merchandise Coordinator	Χ
Vacant	Sponsorship & Fundraising Coordinator	
Richard Vanderzanden	Equipment Coordinator	Χ
Michael Henderson	Medical Coordinator	
Megan Cooper	Volunteer Coordinator	Χ
Jessica Arguelles	Events Coordinator	Χ
Jason Tenner	High School Football Liaison	Х
Marco Hanan	High School Football Liaison	
Rachel Ito	High School Cheer Liaison	Χ

# I. CALL TO ORDER

**a.** A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, July 7th, 2025, at 6:34 PM. Rachelle Reilley, secretary, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

### i. GUESTS

1. The following members of the community were present: Melinda Mitchell.

## II. OPEN SESSION

- a. Events reviewed the 2025 Season Kick Off Party.
  - i. Date of event, 7/25/25 from 6pm 8pm at WPHS in The Grove. \$10 tickets in advance, \$15 if purchased at the door.

#### III. CLOSED SESSION

- **a.** Motion was made by a board member to vote on the appeal of the removal of the former VP of Cheer, and to reinstate position based on investigation outcome. Motion was seconded by another member of the board.
  - i. Vote 7 2 not in favor of granting appeal of former VP of Cheer to return to the board position.

- **b.** Motion was made by a board member to vote on request by previous VP of cheer to return to the program as assistant coach of 14u. Motion was seconded by another member of the board.
  - i. Vote 8-1 in favor of allowing former VP of Cheer to return to a coaching position.
- **c.** Motion was made by a board member to vote on an interim for the vacant position of VP of Cheer. Motion was seconded by another member of the board.
  - i. Vote 9 0 in favor of Gwen Ramirez being Vice President (interim) of Cheer.
  - ii. The board will reevaluate the vacancies on the board and look to consolidate positions and post for any further vacancies if needed after next board meeting. Posting for VP of Cheer and will vote at next board meeting, 8/4/25.

# IV. REPORTS

- **a.** Greg Small:
  - i. Motion was made by a board member to vote on budget for Boosters WPJP Swag. Requested \$15k budget per season. Motion was seconded by another board member.
    - 1. Vote 9 0 in favor of budget request.
  - **ii.** Motion was made by a board member to vote on budget for Coach's WPJP Swag. Requested \$100 budget per coach. Motion was seconded by another board member.
    - **1.** Vote 9 0 in favor of budget request.

# V. NEXT MEETING

**a.** The next monthly board meeting will be held on Monday, August 4<sup>th</sup>, 2025, at 6:30 PM at Round Table Pizza, 9055 Woodcreek Oaks Blvd.

There being no further business, the meeting was duly adjourned at 7:35PM.

PREPARED BY: Rachelle Reilley, Secretary APPROVED BY: Greg Small, President